

Nant-y-Cwm Fee Policy 2023-2024

Nant-y-Cwm Steiner School aims to make Steiner Waldorf Education available to pupils from as wide a range of economic and social backgrounds as possible.

However, a reasonable and healthy income is essential to fulfil our broad educational task. We therefore expect parents to see their financial contributions to the school as top priority.

Nant-y-Cwm School relies wholly on its income from tuition charges and the following arrangements are in place:

A Fee deposit of £300 is payable for all new admissions. This deposit will be held on account and will be refunded to the parent/guardian at the end of the child's attendance at Nant-y-Cwm Steiner School if all fees have been settled in accordance with the financial agreements in place.

Basic tuition charges

These are payable by options as detailed below:

1. **Yearly** Payment, in advance, by the end of the first full week of the academic year by **bank transfer**.

Or on account with a signed Financial Agreement in place;

2. **Three termly** payments, in advance, by the end of the first full week of each term by **bank transfer**
3. **Twelve monthly** payments due before the 7th day of the calendar month by **standing order**.

Note: The first payment for new admissions to be made before the first day of attendance.

Details of tuition charges

- Tuition charges are baseline charges and currently set at a minimal level. Parents are strongly encouraged to consider a further donation.
- The charges cover tuition, text books, stationary, photocopies, arts, crafts and handwork materials, premises and general running costs.
- School trips and outings will incur additional costs such as transport, admission and accommodation.

- Additional charges will be made for pupils' personal items such as blocks, crayons, pipes, recorders, dictionaries and ink pens.
- Reparation for damage plays a part in the School's Behaviour Policy: the school reserves the right to bill parents for breakages or damages beyond reasonable wear and tear, particularly if caused by a pupil's negligence, vandalism or indiscipline.
- Tuition charges are not refunded in the event of absence of any kind, including closure of the school due to unforeseen circumstances, or periods of time when the family are absent from the home.

Notice period

- Six weeks notice is required if your child is leaving Nant-y-Cwm School.
- In the absence of six weeks notice, fees in lieu of notice will be charged up to a maximum of six weeks fees.
- Where there is a possibility of a pupil leaving, parents or guardians should give provisional notice.
- Charges in lieu of notice can be reduced only in very exceptional circumstances following both a written appeal and a full financial meeting.

Parents/Guardians are responsible for ensuring fee payments are up to date.

Finance Meeting

Where a family's financial circumstance becomes such that they are unable to meet the full tuition charges, the Finance Administrator can offer clarifications and options. It is expected that parents be proactive in approaching the School in the event of any financial difficulty during their child's education with the school. A finance meeting can be requested at any time.

Annual Review of Financial Arrangements

The Finance Team in agreement with the School Governance Team sets tuition charges annually to publish in the summer term for the following academic year.

Default

- The School wishes to maintain a mutually supportive relationship with parents. If there is a possibility that parents will not be able to make payment or face financial difficulty, they should contact the Financial Administrator immediately, in advance of any default.

- Parents must continue payment regardless of any disagreement, complaint or grievance with the school.
- Where an account is in arrears, further children are not admitted without a full financial interview.
- Where parents fall a term or more behind in meeting commitments a full financial meeting is held.
- Where fees are not paid Nant-y-Cwm School Limited reserves the right to apply to the county court to recover fees. Court and warrant fee will be added to the balance of fees owed

Returning Pupil Fee Policy

Procedure

The school admission policy applies for all returning pupils. Individual circumstances are taken into consideration and a written financial agreement will be recorded and signed at the administration interview.

The administration and finance interview will address the following:

- a) Payment of outstanding fees.
- b) Payment of outstanding notice.
- c) Previous late or infrequent payment.

Deposits and advance fee payment may be required.

Where notice has been previously waived, no future exception will be granted.

Pupil attendance to the school binds you to this school fee policy.

July 2023
Review date July 2024